

CLARK COUNTY COUNCIL
CLARK COUNTY, INDIANA
Regular Meeting of August 8th 2022

The regular scheduled meeting of the Clark County Council was called to order at 6:00 p.m. by Councilperson Barbara Hollis.

Those in attendance stood for the pledge of allegiance to the American Flag led by Marion Shepherd.

Roll call showed members present and absent as follows:

Present	Absent
Barbara Hollis (1st District)	
Janne Newland (2nd District)	
Brittany Ferree (3rd District)	
Steve Doherty (4th District)	
Kevin Vissing (At Large)	
David Abbott (At Large)	
John Miller (At Large)	

Also present were Council Attorney Maxwell McCrite, County Auditor Danny Yost, and Chief Deputy Auditor Jessica Huffman.

President Hollis requested proof of the Notice of Taxpayers of the additional appropriations listed on the agenda. The County Auditor, Danny Yost stated for the record that publication of the Notice of Taxpayers ran in the News and Tribune ten (10) days prior to this meeting as required by I.C.6-1.11-18-5.

Councilperson Hollis offered July 11, 2022, Regular Council minutes. Councilperson Miller motioned to approve the Regular meeting minutes of July 11, 2022, as presented. Councilperson Newland seconded. Motion carried 5-0-2. Councilperson Hollis noted that Councilperson Doherty and Ferree were absent at the July 11th, 2022 meeting.

Councilperson Hollis asked if there were any amendments to the agenda. There were none. Councilperson Vissing motioned to approve the agenda as presented. Councilperson Miller seconded. Motion carried 7-0.

Councilperson Doherty motioned to acknowledge the Receipt of Funds Report provided by the Auditor's office. Councilperson Miller seconded the motion. Motion carried 7-0.

Committee Reports: None

Public Comments: None.

Councilperson Hollis said first on the agenda was Transferring Funds to Jury Pay Fund (Ordinance No. 16-2022). Jessica Huffman, Chief Deputy Auditor, addressed the Council. Deputy Huffman provided an over-view of funding. She said, during one of the audits, it was

brought to her attention that the July 11th additional appropriation to Jury Fee Fund (Fund 2527) in the amount \$20,000 (\$10,000 for Jury Meals and \$10,000 Jury Pay) was approved without a cash balance available. In fact, the cash balance has been in the negative for quite some time, and is presently at (\$25,423.32). Also, there is an unexpended appropriation in the amount of \$19,000 +/- . Thus, at least \$45,127.25 needs to be transferred into the Jury Fee Fund. As per Ordinance No. 16-2022, \$45,200 will be transferred from the Riverboat Revenue Fund (Fund 1191) to Jury Fee Fund (Fund 2527) for Jury Pay. Councilperson Hollis said this amount would just bring us up to date. A Councilperson asked how we got there. Deputy Huffman said funding "in the red" was a complete over-sight. She initially thought it might be COVID related. She pulled ledgers back about five years. Although, Covid had an impact, receipts into this account (Fund 2527) are down. Thus far, this year, only \$5,000 has been receipted in. Prior to Covid, it was about \$12,000 annually, and last year was around \$8,000. Year to year the negative has carried forward, and is now at (\$25,000+). This fund is used to pay juries and receipts have declined. A Councilperson asked if there are bills which have not been paid. Deputy Huffman responded no; juries have been paid. After further discussion, Councilman Doherty made a motion to approve the transfer of \$45,200 from Riverboat Revenue (Fund 1191) to Jury Fee Fund (Fund 2527), as per Ordinance No. 16-2022. Councilperson Miller seconded. Motion carried 6-1 (opposed David Abbott).

Deputy Huffman presented Ordinance No. 17-2022, Transferring Monies to the Judgement Bond Payment Fund. In 2017 bonds were first issued and there was \$1 million remaining within the Judgement Funding Bonds of 2017 (Fund 4968). Pursuant to the Final Official Statement, these funds were to be transferred to Judgement Bond Payment (Fund 4610), to off-set 2018 payments. However, this did not occur. After further discussion, Councilman Doherty motioned to approve Ordinance No. 17-2022, transferring \$1,040,389.51 from Fund 4968 to Fund 4610. Councilperson Ferree seconded. Motion carried 7-0.

Koetter Woodworking Personal Property Abatement was presented by Council Attorney, Max McCrite. Attorney McCrite said he had been approached by the CPA for Koetter who asked if there was a limitation on the Personal Property Abatement amount. He believes the abatement was approved at \$9.5 million. Koetter recently started the purchase and installation of equipment and are at an estimated amount of \$11 million. He noted, at this time, they are in compliance and above all expectations. However, the second page of the document is not signed; the box is not checked, and if it was checked, this is where the limitation amount would be listed. After a lengthy discussion, the Attorney identified three possible options: 1) do nothing; 2) sign page 2 of the document; or 3) publish as if modifying the abatement, essentially like starting over. The Council concurred upon option 3.

Councilperson Hollis welcomed Bryan Glover, Clark County Commissioner, to address the Council. Commissioner Glover presented a request for additional appropriations for Fund 8950 (ARP) Contract Services, in the amount of \$525,000. The contract is with EMS, for the period July through December 2022. A Councilperson asked if they were due any funds at this time. Commissioner Glover responded, yes, for July and August 2022. Councilperson Vissing made a motion to approve the additional appropriation of \$525,000 for Fund 8950. Councilperson Miller seconded. Motion carried 7-0.

Nick Karaffa, Clark County Courts, presented requests as follows:

Additional appropriations for Fund 1000 (County General), Location 302 (All Courts) Travel in the amount of \$19,825; Schools & Conferences \$2,850; and Interpreter Services \$6,550. He said the \$19,825 was an estimate, not covered by grant funds, for all court staff for the remainder of the year, and is based upon prior years. For example, all judges are required to attend, in person, a one-week session in South Bend. In recent years these conferences were conducted virtually. The travel budget may have been reduced the last few years due to Covid. A Councilperson asked Mr. Karaffa to define "travel". Mr. Karaffa said it is the cost of traveling to and from conferences. A Councilperson asked if the employee can be reimbursed for actual costs. Mr. Karaffa responded it is customary to pay hotels, transportation, and conference fees in advance. A Councilperson asked if Fund 1217 (County Elected Officials Training) can be used. Chief Deputy Auditor Huffman responded no, only the Clerk's office. After further discussion, Councilperson Hollis stated the Council, if they choose, can approve a portion of the travel appropriation request, and table the balance for now.

Councilperson Doherty made a motion to: 1) approve \$10,000 for travel; 2) table balance of \$9,825 in travel; 3) approve \$2,850 Schools & Conferences; and 4) approve \$6,550 Interpreter Services. Councilperson Miller seconded. Motion carried 7-0.

Mr. Karaffa also presented additional appropriation request for Fund 1000 (County General), Location 375 (Superior Court #5) Interpreter in the amount of \$863. The account is currently in the red, and this bill needs to be paid. Hopefully, the anticipated fee payments will cover through year end. Also, with the courts opening backup, they have seen a significant need for interpreters in the last year or so. Additionally, the Supreme Court requires that Interpreters be certified, thereby, raising the costs for each person.

Commissioner Hollis asked if the transfer request was also Nick's. He said yes, the transfer request was within fund 1000 (County General) and was moving funds from Equipment to Travel (not supplies in error) in the amount of \$4,000. Mr. Karaffa said the travel had already been taken, funds expended, and the transfer is necessary to cover the cost.

A discussion ensued regarding overall travel expenses. Motions were made as follows:

Councilperson Miller made a motion to approve the additional appropriation request for Fund 1000 (County General) Location 375 (Superior Court #5) for Interpreter Services in the amount of \$863. Motion seconded by Councilperson Newland. Motion carried 7-0.

Councilperson Vissing made a motion to approve the Transfer of Appropriation request within Fund 1000, from Equipment to Travel in the amount of \$4,000. Councilperson Miller seconded. Motion carried 4-3. Those opposed were Councilpersons Abbott, Ferree, and Hollis.

Nick Karaffa said he would be speaking on behalf of Josh Seybold, with the Clark County Addiction Treatment & Support (CCATS), 16.585 Drug Court Discretionary. Mr.

Karaffa said the County had been awarded a new Federal Grant in the amount of \$600,000. The grant would fund an additional staff member, which would allow them to expand their addiction treatment support for individuals. On behalf of Josh Seybold, Mr. Karaffa presented requests as follows:

Additional appropriations for Fund 8231 (16.585 Drug Court Discretionary) Personal Services in the amount of \$19,943; FICA/Medicare \$1,526; PERF \$2,533; Group Insurance \$3,000; Equipment \$2,085; Travel \$2,500; Training \$2,500; \$7,500 Contract Services for Location 0008 (Prosecutor); and \$7,500 Contract Services for Location 0040 (Public Defender).

Salary Ordinance for Case Manager/Probation Officer in the amount of \$51,815; Program Coordinator \$8,000; and Administrative Staff Part Time at \$15 PH.

Transfer of appropriations within Fund 1126 (CCATS PSC Project Income) \$700 from Training to Equipment. This is to purchase Microsoft Surface Dock, which will increase the capabilities of a full-size monitor, as well as, provide a 4-port charging station.

A general discussion regarding grant funding and expenditures was held. Councilperson Hollis asked when the new grant would start, and if it was for one year. Mr. Karaffa said the grant was over a period of several years. The grant was awarded earlier. However, funds had not been received as yet. Chief Deputy Auditor said this was very similar to the "Bridge to Success" grant; claims can be processed, and reimbursement requested from the grant.

Councilperson Doherty motioned to approve the additional appropriations and Salary Ordinance for Fund 8231, and the Transfer of Funds within Fund 1126, as presented. Councilperson Miller seconded. Motion carried 7-0.

Clark County Clerk, Susan Popp, presented a request for additional appropriation for Fund 1217 (County Elected Officials Training), in the amount of \$1,000 for Travel. Clerk Popp said five people were sent to a Judicial and Clerk Conference. The request was placed to cover this cost. Councilperson Doherty made a motion to approve the additional appropriation request for Fund 1217, in the amount of \$1,000. Councilperson Newland seconded. Motion carried 7-0.

Clerk Popp said there was another conference scheduled for the fall. However, she did not have the cost at this time. Therefore, her office would return at a later date to place another request for additional appropriations. She also wanted to let the Council know that Clark County will be hosting the Southern District Clerk's Conference in September, and expects 150 in attendance.

Clerk Popp said one of her employees (Stephanie Locke) recently transferred out to the Sheriff's Department. Given Ms. Locke's experience and knowledge, the responsibilities will likely be split up. She will return to the Council at a later date to discuss the position.

Clerk Popp said she recently discussed the acquisition of 45 new scanners for the upcoming Election with the County Commissioners and was not sure of the budget. Chief Deputy Auditor said that no funds were budgeted in 2021. However, the 2022 budget has \$1

million. Commissioner Glover concurred, and provided an over-view of the discussions held at the August 4th County Commissioners meeting.

Doug Bentfield, with the Clark County Health Department, presented requests as follows:

Additional appropriations for Fund 8237 (21.027 Lead Grant) Medical Supplies in the amount of \$5,000; Printing \$2,500; and Equipment \$5,500.00. He said this grant was for lead testing (blood testing) of children, 2 years and older, for possible elevated lead levels, treatment if necessary, and identifying possible sources.

Additional appropriation for Fund 8205 (93.136 ECHO Grant) Contract Services in the amount of \$39,750. Mr. Bentfield said that the Health Department, Life Spring, and Clark Memorial Hospital had partnered together for pure recovery coaches. For example, if someone over doses and is hospitalized, the patient is paired with a Coach. The Coach will provide information, and help remove barriers to get them into a treatment facility, if the patient is interested in doing so.

Transfer of Appropriations within Fund 8205 (93.136 ECHO Grant) \$4,216 from Group Insurance to Equipment; and \$2,332 from PERF to Equipment. The Health Department is trying to purchase AEDs (Automated External Defibrillator), and place them in rural parts of the community, where they are not readily available to the general public.

Transfer of Appropriation within Fund 8216 (93.917 Ryan White Part B Supp) \$361 from Contract Services to Group Insurance. A Health Department employee changed their insurance status. Thus, this transfer request was placed.

Councilperson Doherty motion to approve the additional appropriations (Fund 8237 and 8205), and transfers (Fund 8205 and 8216) as presented by Doug Bentfield. Councilperson Vissing seconded. Motion carried 7-0.

Marion Shepherd, Building Operations, presented a request for additional appropriations for Fund 1000 (County General) Location 0057 (501 Court Avenue), Contract Services in the amount of \$40,000, and Utilities \$80,000. Mr. Shepherd said, as commonly known, fuel costs have risen tremendously, and has been ongoing for the last 5 to 6 months. The electric and gas has increased 35% to 45%. Last month alone, the electric (Duke) bill was \$22,000, and gas services (CenterPoint) included \$9,800 in surcharges. The gas is purchased on the open market, and the cost has gone from \$5 per dekatherm to \$9. The gas is then distributed through CenterPoint. Contract Services has also increased 35% due to fuel charges. From what he has heard, and read, prices are likely to increase an additional 17%. A Councilperson asked how far will the additional appropriations carry. Mr. Shepherd said he has worked with Jessica, Chief Deputy Auditor, to calculate the requested funds, which hopefully will carry through year-end. A Councilperson asked how was the budget holding for the Government Center (300 Corporate Drive). Mr. Shepherd responded it seems to be okay. Councilperson Vissing made a motion to approve the additional appropriations for Fund 1000, Location 0057, as presented. Councilperson Newland seconded. Motion carried 7-0.

Cathy Denison, Executive Director, Clark County Planning & Zoning, presented a Salary Ordinance (Planning & Zoning Fees Fund), Enforcement Officer in the amount of \$45,000. The Director distributed the Code Enforcement/Compliance Officer job description, and Comparison of Salaries between Clark County and three other jurisdictions. Clark County was significantly less than the others. The County has posted the position twice, at \$42,000; received approximately 12 applications; scheduled 5 interviews; with one person showing up. However, this person was not qualified. The Plan Commission wants to increase the Salary to \$45,000, and offer an additional \$1,000, as certifications are obtained. Actually, the salary had been at \$40,780 base. Councilperson Hollis asked if the position was for the non-incorporated areas of the County. The Director responded affirmatively. Commissioner, Bryan Glover, said that during due diligence, contracted services would cost \$165 per hour, and on the contractor's schedule, which could include nights and weekends. Commission Glover said doing the math, the position is paid \$865 per week, and if a contractor provided only 10 hours per week, it would total \$1,650. So, it made sense to fill the position. After further discussion, Councilperson Vissing made a motion to approve the Salary Ordinance for Enforcement Officer in the amount of \$45,000 base. Councilperson Miller seconded. Commissioner Glover noted the salary could be up to \$48,000, when all certifications are obtained. Motion carried 7-0.

Clark County Auditor, Butch Love, was next on the agenda. Chief Deputy Auditor, said this request has been withdrawn. Butch confirmed. The matter was addressed at the July 11th meeting.

Clark County Drainage Board placed a request for a transfer of appropriations within Fund 1000 (County General) \$200 from Equipment to Supplies. Councilperson Newland made a motion to approve the transfer as requested. Councilperson Miller seconded. Motion carried 7-0.

Jessica Huffman, Chief Deputy Auditor, presented the Clark County Community Corrections, Community Corrections Project Income Fund 1122 additional appropriation request Personal Services in the amount of \$125,000. Deputy Huffman said this was a correction due to a typographical error on the 2022 Approved Budget. Actual funding requested was \$195,000, with the shown approval of \$19,500. Councilperson Newland made a motion, that due to an error, to approve the additional appropriation in the amount of \$125,000. Councilperson Miller seconded. Motion carried 7-0.

Last on the agenda was Clark County Public Defender, Mickey Weber, relocation discussion. However, Mr. Weber was not in attendance. No discussion was held.

Councilperson Hollis asked if there was any old business, new business, amendments, reports, or comments. A Councilperson said he had spoken with Jessica earlier, and this may be a question for the Commissioners. He said it would sure be nice if we (the Council) could get into the funds, during the meeting, to see what had been spent, and what was available. He asked if there was a way this could be done. Commissioner Glover said it seems this could be done with a laptop projecting onto a screen. Chief Deputy Huffman said she has a laptop that is not connected to the server. Thus, she has to sign in, and it is very slow. A discussion of the logistics, needs and wants was held. Possible solutions will be researched. Councilperson Hollis noted that Budget Hearings will be held the 15th through 19th in this room. It would be great if the visual set-up was in place.

Requested Allowed Vote

**Clark County Addiction Treatment and Support
(CCATS)**

**16.585 Drug Court Discretionary
Additional Appropriations**

8231-11107-302 Personal Services	\$19,943.00	\$19,943.00	7-0
8231-11171-302 FICA/Medicare	\$1,526.00	\$1,526.00	7-0
8231-11176-302 PERF	\$2,533.00	\$2,533.00	7-0
8231-11173-302 Group Insurance	\$3,000.00	\$3,000.00	7-0
8231-40014-302 Equipment	\$2,085.00	\$2,085.00	7-0
8231-30013-302 Travel	\$2,500.00	\$2,500.00	7-0
8231-30017-302 Training	\$2,500.00	\$2,500.00	7-0
8231-30051-008 (Prosecutor) Contract Services	\$7,500.00	\$7,500.00	7-0
8231-30051-040 (Public Defenders) Contract Services	\$7,500.00	\$7,500.00	7-0

**Clark County Clerk
Elected Officials Training Fund
Additional Appropriations**

1217-30013-001 Travel	\$1,000.00	\$1,000.00	7-0
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**Clark County Health Department
21.027 Lead Grant**

Additional Appropriations

8237-20035-071 Medical Supplies	\$5,000.00	\$5,000.00	7-0
8237-30041-071 Printing	\$2,500.00	\$2,500.00	7-0
8237-40014-071 Equipment	\$5,500.00	\$5,500.00	7-0

**Clark County Health Department
93.136 ECHO Grant**

Additional Appropriations

8205-30051-071 Contract Services	\$39,750.00	\$39,750.00	7-0
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**Clark County Courts – Building Operations
County General**

	Requested	Allowed	Vote
Additional Appropriation			
1000-30051-057 Contract Services	\$40,000.00	\$40,000.00	7-0
1000-30046-057 Utilities	\$80,000.00	\$80,000.00	7-0
Clark County Community Corrections Comm. Corr. Project Income Additional Appropriation			
1122-11107-090 Personal Services	\$125,000.00	\$125,000.00	7-0

**AN ORDINANCE OF THE CLARK COUNTY COUNCIL CONCERNING
TRANSFER OF APPROPRIATIONS
ORDINANCE NO. 19-2022**

	Requested	Allowed	Vote
Clark County Courts – All Courts County General			
From: 1000-40014-302 Equipment	(\$4,000.00)		4-3
To: 1000-30013-302 Travel		\$4,000.00	4-3
CCATS PSC Project Income			
From: 1126-30017-302 Training	(\$700.00)		7-0
To: 1126-40014-302 Equipment		\$700.00	7-0
Clark County Health Department 93.136 ECHO Grant			
From: 8205-11173-071 Group Insurance	(\$4,216.00)		7-0
To: 8205-40014-071 Equipment		\$4,216.00	7-0
	(\$2,332.00)		7-0
From: 8205-11176-071 PERF		\$2,332.00	7-0
To: 8205-40014-071 Equipment			

**Clark County Health Department
93.917 Ryan White Part B Supp**

	Requested	Allowed	Vote
From: 8216-30051-071 Contract Services	(\$361.00)		7-0
To: 8216-11173-071 Group Insurance		\$361.00	7-0

Clark County Assessor Reassessment

From: 1224-30051-076 Contract Services	(\$9,895.00)	WITHDRAWN	
To: 1224-40014-076 Equipment	\$9,895.00	WITHDRAWN	

Clark County Drainage Board County General			
From: 1000-40014-026 Equipment	(\$200.00)		7-0
To: 1000-20060-026 Supplies		\$200.00	7-0

**AN ORDINANCE OF THE CLARK COUNTY COUNCIL CONCERNING SALARY
AND WAGES TO BE PAID TO OFFICERS AND EMPLOYEES FOR CALENDAR
YEAR 2022 AMENDMENT NO. 8**

	Requested	Allowed	Vote
Clark County Addiction Treatment and Support (CCATS) Salary Ordinance			
Case Manager/Probation Officer	\$51,815.00	\$51,815.00	7-0
Program Coordinator	\$8,000.00	\$8,000.00	7-0
Admin Staff Part Time	\$15.00 PH	\$15.00 PH	7-0
Clark County Planning & Zoning Planning & Zoning Fees Fund Salary Ordinance			
Enforcement Officer	\$45,000.00	\$45,000.00	7-0

Members of the Clark County Council

AYES

NAYS

[Signature]
Kevin Vessing
[Signature]
Barbara Hollis
[Signature]
Gene Neufland
[Signature]

Attest: [Signature]
Danny Yost - Clark County Auditor

Approved this 12th day of September, 2022