

**DEPARTMENT HEAD MEETING**  
**CLARK COUNTY BOARD OF COMMISSIONERS**

May 15, 2024

The Board of County Commissioners of Clark County, Indiana met for an advertised and noticed Department Head Meeting on May 15, 2024, at 8 a.m., at the Clark County Government Center, 300 Corporate Drive, Room 205, Jeffersonville, Indiana.

Present at the meeting were Commissioners Bryan Glover, Connie Sellers, and Jack Coffman, Scott Lewis, LeeAnne Howe, Tom Lowe, Marion Shepherd, Tim Cochran, Brian Dixon, Judge Brad Jacobs, Judge Lisa Glickfield, Jamie Hayden, Gavan Hebner, and Sabrina Corbin.

- A. LeeAnne Howe, Director of Human Resources, reported that she has been working with BluMine to revamp the wellness activity points list to include more employees which will be presented with Open Enrollment. The AOD has had some kinks however the live date is still on target. The new Planning & Zoning Director will start 5/28/24. The 2024 Open Enrollment is tentatively set for 10/1/24. German American Bank had a glitch in our payroll, but it has been rectified.
- B. Sabrina Corbin, Commissioners' and Legal Administrator, reported that Assured Partners has sent out the yearly Casualty and Liability Insurance Renewal documents and that she will be distributing those to the appropriate departments. This will be due 6/10/24.
- C. Tom Lowe, Court Administrator, reported that Circuit 1 will have a high security murder trial starting this week and Circuit 4 will have a trial starting tomorrow. Tony, CyberTek IT, has brought to his attention that there are a number of computers that will not support Windows 11 and will need to be replaced in 2025. They will get the information together for the Commissioners.
- D. Judge Lisa Glickfield reported that several staff members will be out of the office next week attending the National Drug Court Conference. She also wanted to let the Commissioners know how much the staff appreciated the support that was shown at their Problem-Solving Court breakfast.
- E. Judge Brad Jacobs had nothing to report.
- F. Marion Shepherd, Director of Building Operations, reported the following:

For the Government Center the lobby construction for the Commissioners' lobby as well as the lobby for Planning & Zoning will start in the next few weeks.

Judicial Center

- 1. There have been plumbing issues on level 2. The A wing wall had to be removed to fix the leak.

2. There is also a leak on the 3<sup>rd</sup> floor.
  3. There have been sewer backups on the Sheriff's side due to tree roots. The carpet has had to be replaced in their conference room.
  4. Juvenile Detention has had replacements of faucets.
  5. Painting has begun.
  6. He will go over the elevator contract with Scott.
- G. Jamie Hayden, Chief Probation Officer, stated there are 3 interns (non-paid) starting soon. Their office is also looking to consolidate 4-5 cars. They will be meeting with the Ford dealership the 1<sup>st</sup> week of June. Scott Lewis, County Attorney, stated that as of July 1, 2024, all vehicles must be titled under the Commissioners.
- H. Gavan Hebner, Director of Clark County Emergency Management, reported that we have had 3 tornados this year. The May 7<sup>th</sup> tornado had 24 structures damaged and 0 injuries. They are continuing to get complaints regarding the sirens. The Town of Sellersburg Council wants to discuss sirens. They are partnering with the Health Department to purchase 200 weather radios for the low income and elderly. He will be meeting with River Ridge to also discuss the sirens.


Commissioner Jack Coffman confirmed that the motor coach is available for the Strawberry Festival. He also stated Starlight has concerns about the sirens as well because they have an average of 10,000 people there on weekends. Gavan has a sound study which has found 25 additional sites for sirens. The estimated cost is \$1,300,000.00 plus \$300,000 yearly maintenance.


- I. Brian Dixon, County Engineer, reported the following:
1. The Read 2.0 RFP are out. He will work with the Commissioners to find the scope of what to submit for the \$26,000,000.00 project which is the Hwy 403 from Charlestown to Sellersburg redesign.
  2. John Secor has identified areas that need marking/signage. Once submitted to INDOT, INDOT will evaluate and then reimburse through a grant program. There are 33 sites identified.
  3. The Town of Sellersburg has sent a letter for assistance in striping Perry Crossing & Payne Koehler Road. Brian Dixon said they are repaving a portion of Perry Crossing later this year and will be marking our portion of the road as well. Brian asked the Commissioners to take it under advisement. Per Scott Lewis, County Attorney, there needs to be an Interlocal Agreement.
  4. INDOT has plans for intersection improvements for Perry Crossing and Hwy 60 in 2029/2030.
  5. Paving plans have been sent to the Commissioners. Community Crossings is helping with bigger roads. A list of preventive maintenance roads in subdivisions will be sent to the Commissioners.
  6. The road in front of Rock Creek is on the paving list.

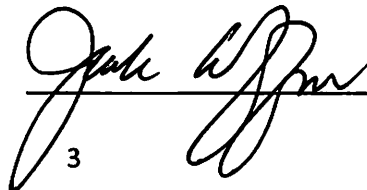
7. The Bids for the Salem Noble Road project have been reviewed and the recommendation will be given for the next Commissioners' meeting.
- J. Tim Cochran, County Highway Superintendent, reported the following:
1. Upgrades to the computer systems at both garages.
  2. Lance Court resident called regarding road issues in Southern Hills. Per Brian Dixon, County Engineer, the roads were never built to county standards when brought into our inventory. Commissioner Glover would like a problem roads list.
  3. Core drills from Sunday Drive are complete. Landon Blume wants to turn over the road, however the road needs to be brought up to county standards. This road services around 15 residents.,
- K. Scott Lewis, County Attorney, reported the recommendations have been received from the City of Jeffersonville for the Health Board. The recommendations are Josh Hillman, Kathleen Exline, and Ron Grooms. Ron Grooms is not available as he is serving on the County Council.
- L. Sabrina Corbin presented the 5-1-24 Department Head Meeting Minutes. Commissioner Coffman made a motion to approve. Commissioner Sellers seconded. Minutes approved 3-0.

Commissioner Coffman motioned to adjourn. Commissioner Sellers seconded. Motion approved 3-0. Meeting adjourned.

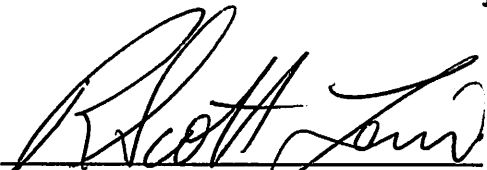
**BOARD OF COMMISSIONERS OF  
CLARK COUNTY, INDIANA**

  
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**BRYAN GLOVER**

  
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**CONNIE SELLERS**

  
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JACK COFFMAN

ATTEST:   
R. Scott Lewis, County Attorney

DATE: 10-12-24