

DEPARTMENT HEAD MEETING
CLARK COUNTY BOARD OF COMMISSIONERS

June 12, 2024

The Board of County Commissioners of Clark County, Indiana met for an advertised and noticed Department Head Meeting on June 12, 2024, at 8 a.m., at the Clark County Government Center, 300 Corporate Drive, Room 205, Jeffersonville, Indiana.

Present at the meeting were Commissioners Bryan Glover, Connie Sellers, and Jack Coffman, Scott Lewis, LeeAnne Howe, Tom Lowe, Marion Shepherd, Tim Cochran, Brian Dixon, Gavan Hebner, Mark Howe, and Sabrina Corbin.

- A. LeeAnne Howe, Director of Human Resources, reported that she will be sending out a flyer on behalf of Jamie Hayden, Chief Probation Officer, inviting everyone to the Clark County Night at the Bats game on Friday, June 13, 2024.
- B. Tom Lowe, Court Administrator, reported that there will be 3 trials starting next week and parking is still an issue.
- C. Marion Shepherd, Director of Building Operations, reported the following:

Government Center

- 1. There is a leak in the wall from the rain and it has stopped. No plumbing issues were found.
- 2. The front door issue has been resolved.

Judicial Center

- 1. Currently remodeling two offices.
 - 2. The floor waxing is beginning.
 - 3. There are plumbing issues in Juvenile Detention. The showers there also need to be repainted. This will need to be subcontracted due to the type of paint required, the painters will need to wear respirators.
 - 4. The fire protection requests for quotes have been submitted. Only one company responded, which was Koorsen. The contract has been sent to Scott Lewis, County Attorney, for review.
 - 5. His department is still working on the new AOD system.
- D. Gavan Hebner, Director of Clark County Emergency Management, reported that he met with the Town of Utica Board last night at their meeting. The Board approved the 50% contribution to the Tornado Siren. Gavan asked about the next steps. County Attorney, Scott Lewis, stated that there only needs to be an interlocal agreement if we, the County, are being reimbursed. If each entity is paying separately then no interlocal agreements are

necessary. Gavan also stated that there will be a 90-120 lead time in getting the sirens installed.

- E. Brian Dixon, County Engineer, reported the following:
1. Brian Dixon is requesting input from the Commissions on the scope of a project that will qualify for READI 2.0 funds. Project proposals are due July 12, 2024.
 2. The Pavement Plan has been submitted to the Commissioners. Are there any changes needed? District 1 will be complete at the end of June. Per the Commissioners there are no changes needed. Commissioner Glover did state that he received a call regarding Hwy 160 approaches to the bridges and would like Tim Cochran, County Highway Superintendent, to look at that area.
 3. Bridge 400 Willenger Lane bids are due June 20, 2024. Brian Dixon has had several meetings with the utility companies. Indiana American will not be ready until the end of September. CenterPoint has not acquired their easements so they will not be ready until the end of September as well. With both of these issues the project's beginning date has been pushed back to October. Commissioner Glover wants communication from Indiana American Water in writing.
 4. The Stacey Road Notice to Proceed will go out July 15, 2024, stating the start date will be in August. It will take approximately 90 days. Stacy road will be completely shut down. Hwy 403 during that time will be two adjusted lanes with occasional one lane. Commissioner Glover requested 2 lanes (restricted) for Hwy 403. Brian Dixon will also make sure all schools, EMS, Fire, EMS, and Police be notified of closure and restricted lanes.
 5. The City of Charlestown has asked to take on Charlestown Landing from the County. They do not want the County to pave it. This road goes to the City of Charlestown's Treatment Plant. Brian Dixon also asked that the City of Charlestown take on about 500 feet of Main Street as well. Per County Attorney, Scott Lewis, a Transfer Agreement is necessary. Commissioner Glover would like to see a written proposal from the City of Charlestown.
 6. Lane Court in Southern Hills is pulling apart and leaving about a 2-inch gap. This road services 2 houses on top of the hill. There have been many attempts to fix this road and the issues surrounding this road. Commissioner Sellers stated Brian must do something to figure out how to fix this road quickly.
- F. Tim Cochran, County Highway Superintendent, reported that the road to the Landfill will have milling and paving areas done today.
- G. Mark Howe, Deputy Surveyor, had nothing to report.
- H. Sabrina Corbin presented the 5-15-24 Department Head Meeting Minutes. Commissioner Sellers made a motion to approve. Commissioner Coffman seconded. Minutes approved 3-0.

Commissioner Coffman motioned to adjourn. Commissioner Sellers seconded. Motion approved 3-0. Meeting adjourned.

**BOARD OF COMMISSIONERS OF
CLARK COUNTY, INDIANA**

Absent

BRYAN GLOVER

Connie Sellers

CONNIE SELLERS

Jack Coffman

JACK COFFMAN

ATTEST:

R. Scott Lewis
R. Scott Lewis, County Attorney

DATE:

7-10-24