

**RESOLUTION**

\_\_\_\_\_  
(Name of Sole Proprietorship, Partnership, Corporate Entity,  
Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Trust)

WHEREAS, this Sole Proprietorship, Partnership, Corporate Entities, Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Trust is duly organized and existing under the laws of the State of Indiana, and

WHEREAS, the Sole Proprietorship, Partnership, Corporate Entities, Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Trust anticipates or does have matters which are the subject of the litigation in the Clark County Courts, Small Claims Division, Clark County, Indiana, and

WHEREAS, Indiana Small Claim Rule 8 (C) permits this Sole Proprietorship, Partnership, Corporate Entities, Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Trust to appear without legal counsel under certain conditions, it is, therefore,

**RESOLVED BY THE BOARD OF DIRECTORS/MEMBERS:**

In any assigned claim not exceeding \$6,000.00 filed in the Clark County Courts, Small Claims Division, Clark County, Indiana, this Sole Proprietorship, Partnership, Corporate Entities, Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Trust designates and authorizes \_\_\_\_\_, a full-time employee, to appear on its behalf and it shall be bound by any and all agreements relating to the Small Claim proceeding entered into by the designated employee and shall be liable for any and all costs, including those assessed by reason of contempt, levied by a Court against the designated employee. This Sole Proprietorship, Partnership, Corporate Entity, Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Trust by allowing representation by the designated employee without legal counsel waives any claim for damages in excess of \$6,000.00 associated with the facts and circumstances alleged in the Notice of Claim.

DATED: \_\_\_\_\_ SECRETARY of Sole Proprietorship, Partnership,  
Corporate Entity, LLC, LLP or Trust  
Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

**AFFIDAVIT OF CORPORATE EMPLOYEE  
TO APPEAR IN COURT UNDER INDIANA SMALL CLAIMS RULE 8**

The undersigned affirms under penalty of perjury that he/she is not suspended or disbarred from the practice of law in the State of Indiana or any other jurisdiction and is a full-time employee of \_\_\_\_\_, a Sole Proprietorship, Partnership, Corporate Entity Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Trust which he/she has been designated to appear in the Clark County Courts, Small Claims Division, Clark County, Indiana, in proceedings set forth hereinabove.

DATED: \_\_\_\_\_ Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

**CERTIFICATE OF COMPLIANCE UNDER INDIANA SMALL CLAIMS RULE 8**

It is certified that the foregoing RESOLUTION and AFFIDAVIT OF Sole Proprietorship, Partnership, Corporate Entities, Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Trust EMPLOYEE have been received for filing with the Clark County Courts, Small Claims Division, Clark County, Indiana, on behalf of the within-named Sole Proprietorship, Partnership, Corporate Entities, Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Trust.

DATE: \_\_\_\_\_ CLERK, CLARK COUNTY COURTS

BY: \_\_\_\_\_